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31 JUL 1959

MEMORANDUM FOR: ✓ Comptroller
Chief, Medical Staff
Director of Logistics
Director of Personnel
Director of Security
Director of Training

SUBJECT : Internal Suggestion Awards Panels

1. Consistent with my desire to derive maximum benefits from all suggestions for the advantage of the Agency, I wish to emphasize that the evaluations should reflect adequate coordination within your respective offices. To this end, please assure yourselves that the conclusions are arrived at efficiently and that all elements concerned have studied the effect of these proposals on their own operations.

2. To accomplish the above, I suggest that each DD/S component designate an internal Suggestion Awards Panel. Such a panel, now working satisfactorily in the Office of Communications, has already been found to facilitate executive decisions, particularly in the more significant and controversial proposals received through the Suggestion Awards channels.

3. Other advantages to be gained from such a Panel are that the evidence of your own personal sponsorship of the program will carry significant weight, and that the Suggestion Awards Committee will benefit by the completed staff work evidenced in your evaluations.

4. Finally, I want you to know that I heartily endorse Mr. Dulles' most recent expressions of interest in the program, and I urge you to do likewise.

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L. K. WHITE
Deputy Director
(Support)

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cc: Director of Communications